

# Kevin Sullivan

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May 26, 2019

Name  
Firm Name  
Address  
Columbus OH,

Dear ADD NAME HERE –

It is with great interest that I am forwarding my resume for consideration with FIRM NAME HERE. For the last four and a half years I have been working to deliver high quality projects for multiple clients. I have worked with different clients in the Higher Education, K-12 Education, Commercial, Civic and Multi-Family on projects from client acquisition to final turn-over. I am confident I possess the skills and – more importantly – the commitment and determination to meet and exceed the client's desires. Please consider the following in addition to my attached resume.

- 100% of projects delivered in Revit, and strong AutoCAD knowledge
- Team leader with junior staff and outside consultants
- Rendering experience with Revit, 3dsMax and just learning Lumion
- Scripting experience using Grasshopper, Java and Processing
- Relocating to the Columbus area on August 1st

I am hoping to continue my development with the NCARB EXP program over the next few years and continue to work towards the successful completion of my ARE Exams. I currently have 6,142 hours approved with NCARB. I believe I have the necessary personal and social qualities, as well as the relevant experience to contribute to FIRM NAME.

My resume is attached to provide you with the details of my skills and accomplishments, but I am certain that a personal interview would more fully reveal my desire and ability to contribute to your firm. Thank you for your time and consideration, and do not hesitate to contact me with any further questions. I look forward to speaking with you soon.

Sincerely,



Kevin Sullivan

I am Kevin Sullivan. I care about the team, client, and my overall contribution to our society. I am passionate about learning and exploring better building designs for people. I enjoy challenging myself and those around me; I am a team player and team leader.

## Education

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NewSchool of Architecture + Design San Diego, CA Master of Architecture (M.Arch) Cum Laude, Dean's List	June 2014
Kent State University Kent, OH Bachelor of Science (B.S) - Architecture Dean's List	June 2011
Ivy Tech Community College - Lafayette Campus Lafayette, IN Associate of Science (A.S) - Design Technology: Architecture Summa cum Laude, Phi Theta Kappa honors	May 2007

## Certifications

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LEED Green Associate - ID#11093774	October 2017
FARO 3D Scanner 20hr Certification -	February 2019

## Related Work History

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Keystone Architecture, Inc. Lafayette, IN Project Manager Works on all aspects of project development from Schematic Design through Construction Administration. Direct Junior staff on development of construction documents. Develop project schedules, set and follow design budgets, solicit consultant proposals, work with marketing on RFP's and business development, and work with clients to deliver turn key projects	November 2014 – Current November 2018 – Current
Architectural Designer Works on all aspects of project development from Schematic Design through Construction Administration. Works under the direction of the firm owner or project architect to coordinate with consultants and develop a complete set of construction documents. See project list for detailed responsibility breakdown.	November 2014 – November 2018
Innovative Design Science San Diego, CA Project Manager Produce models and visualizations for clients. Produce graphics and concept models for research and analysis. Creation of models and renderings using Revit, 3dsMax, Vray, Photoshop and InDesign. Meet with clients and conduct evidence based design research.	November 2011 – September 2012
University of California San Diego - Calit2 San Diego, CA Intern Produce models with the StarCAVE team and their consultants using Revit, 3dsMax, SketchUp and Vray. Create and maintain VRML code for simulation. Test virtual environments using the Computer Animated Virtual Environment (CAVE).	April 2012 – October 2012
Charles Graves, AIA Cleveland, OH Handyman Work with sub-contractors for remodel of 3 piece bath and kitchen. Responsible for demolition, framing, electrical, plumbing, tile work, drywall and painting. Oversee the execution of design drawings.	June 2010 – August 2010

## Skills and Software

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Team/Collaboration: Team project experience at work with multiple consultants, Team leader with multiple clients.

3D Modeling: Revit (100% of projects in the last 4.5 years), Autodesk AutoCAD, Google SketchUp

Rendering: Lumion (Last 2 months), 3DS Max, VRAY

Fabrication: Laser cutting, 3D printing, CNC-milling

Scripting: Grasshopper, Processing (Java), VRML (Virtual Reality Markup Language)

Adobe Products: Adobe Photoshop, Illustrator, InDesign

Office Suite: Microsoft Word, Excel, Power Point, Outlook

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## Competitions

Architecture Workshops in Rome Participant	July 2012
First Energy Integrated Design Competitions 1st Place	July 2011
AIAS/Kawneer Schools of Tomorrow Participant	December 2011
Cleveland Architectural Buffet Published Post Architectural Zine	October 2009

## Juried Gallery Shows

Space4Art San Diego, CA: Beyond Modern Frameworks Showcase	March 2013
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## Publications

Cartouche Cover Art Designer	June 2013
Cartouche Hack the Planet: Future Technologies in Architecture	June 2013

## Past Work Experience

CAED Digital Fabrication Center Kent, OH Senior Technician	May 2010 – July 2011
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Operate and maintain 2 laser cutters using AutoCAD and Illustrator. Operate and maintain 3 color plotters for customers using Photoshop, Illustrator and Acrobat. Maintain 3 computer labs with 60 total Windows terminals for both software and hardware updates. Responsible for training new hires.

Homier Distribution Center Lafayette, IN Assistant Store Manager	January 2005 - August 2007
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Ran day to day operations of 7 employees in retail environment. Responsible for weekly order placement and inventory management totaling \$8-10,000. Responsible for daily banking managing cash deposits, 2 cash tills and on hand cash totaling \$1,000. Customer service relations for warranties, defects and exchanges.

Homier Distribution Center Lafayette, IN Senior Associate	January 2004 - January 2005
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Responsible for inventory management of weekly delivery of 12-24 pallets. Managed inventory and organization of the 3,000 sqf. stock room. Ran point of sale for customers and assisted wholesale customer orders that were less than \$2,000.

## Organizations

Friends of the West Lafayette Public Library Board Member Responsible for the online sales and fund raising, YTD budget \$16,000.	2017-Current
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American Institute of Architects Associate AIA. Subscribing member	June 2015 – Current
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Academy of Neuroscience for Architecture Volunteer Conference volunteer	2012 – 2014
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## Construction Costs

Education Projects - Total	\$57,117,914.00
Education Project Manager - Total	\$2,500,560.00
Civic Project Manager - Total	\$1,119,845.00

## Professional References

Rob Galbraith, ALA  
President  
Keystone Architecture  
322 Main Street  
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765-420-7400  
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Justin Sorber, AIA  
Architectural Vice President  
Keystone Architecture  
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765-420-7400  
Justin@keystonearch.com

Mark Brandyberry, CM  
Director of Marketing  
Keystone Architecture  
322 Main Strveet  
Lafayette, IN, 47904  
765-337-2001  
mark@keystonearch.com

## Educational

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### Lafayette School Corporation - Tecumseh Middle School

Worked with the project architect to develop a full set of construction documents for 20,000sf 2-story school addition. Completed 2019. Worked on interior details and red-lines as required. Construction Cost – \$7,648,000

### Lafayette School Corporation - Jefferson High School

Working with Firm Owner on development of multi-year multi-phase renovations to the high school. Phase 1 drawings currently bidding. Directed junior staff on site documentation and development of details and plans. Worked with Project Architect on development of complete bidding drawings. Coordinated with MEP consultants and spec consultant for complete bidding documents. Currently developing bid packages 2-5 for the same client. Construction starting Fall 2019 – Summer 2022. Estimated cost \$40,000,000

### Lafayette School Corporation - Jefferson High School – Career Center

Worked under Project Architect for development of full construction documents. Project is a renovation of an existing 90,000SF class A office space into new career center for Lafayette Schools. Construction to be complete August 2019. Construction Cost - \$4,916,000.00

### Lafayette School Corporation - Scheumann Locker Rooms

Worked with the project architect to develop a full set of construction documents for 1-story addition to an existing press box and concession that connects 2 existing buildings. Complete 2018. Construction Cost - \$1,904,914.00

### Purdue University Hooks Building – Document Archives Relocation

1,000sf document archive vault, with self-contained fire suppression system, and reading room. Developed full construction documents with consultants for client on short time line. Complete 2017. Construction Cost - \$140,000

### Purdue University Cordova Sports Rec Center - Storage Building Addition

Worked with the client for the development of a full set of construction documents for public bid documents for a 700sf storage building addition, in central campus. Complete 2017. Construction Cost - \$419,000.00

### Lafayette School Corporation - Sunnyside Auditorium Renovations

Worked with the client for the development of an interior finish, door replacement, electrical upgrade, seating replacement, and curtain replacement. CA work under multiple prime contracts for management of public money for the project. Worked with the school for custom student silhouettes to line the walls. Complete Fall 2017. Construction Cost \$260,000.00

### Purdue University TERM Building Room 255 Renovation

Worked with the client for the renovation of the 1,625SF Aviation Technology Testing Laboratory. Developed with furniture supplier custom “bomber wing” lab testing tables. Coordinated with electrical engineer for delivery of (3) different power requirements, and distribution of classroom A/V requirements. Complete Fall 2017. Construction Cost \$155,000.00

### Purdue University Harrison Hall Ceiling and Lighting Replacement

Worked with the client for the renovation to an existing 4,400sf student lounge space, to replace existing ceiling and lighting. Complete Fall 2017.

### Purdue University Material Management and Distribution Center U-Storage building

Worked under the Firm Owner for the development of a new 6000sf building for the operation of a self-storage and distribution center for various campus departments. Complete 2017. Construction Cost \$240,000.00

### Purdue University Birck Nanotechnology Lab Storage Addition

Project Manager for the development of 1,200SF addition to the existing building. Addition to match existing ACM and standing seam roof. Worked with outside MEP consultants to meet electrical shielding requirements and vibrations requirements. Currently bidding, Construction Cost Estimate \$460,000.00. Construction November 2019.

### Purdue University Electrical Engineering Computer Lab Renovations

Project Manager for development of renovations to lab space 132. Worked with outside MEP consultants for the development of public bid documents. Owner hold on work until further notice.

### Purdue University Lawson Computer Science Port Café Renovations

Project Manager for development of public bid documents for renovations to 1,400SF of café sales counters. Worked with multiple outside MEP consultants for coordination of bid documents. Currently under construction.

#### Purdue University Wiley Hall Kitchenette Renovations

Project Manager for development of construction documents for the renovations of 1,100SF of residential commons kitchen. Currently under construction.

#### Purdue University Rawls Hall Renovations

Project Manager for the development of construction documents for the renovations of 1,500SF of existing locker space into new office space. Owner hold on work until further notice.

#### Purdue University Intermural Storage Shed

Project Manager for the development of construction documents for the public bid of a renovations of 2,560SF existing metal building. Currently under construction. Construction Cost \$260,000.00

#### Lafayette School Corporation– JHS Basketball Varsity Locker Room Renovation

Worked with the client for the development of an interior finish, door replacement, locker replacement and finishes. Worked with the school for development of renderings and construction documents. Complete Summer 2018. Construction Cost \$60,000.00

#### Lafayette School Corporation – JHS Basketball Woman’s Varsity Locker Room Renovation

Worked with the client for the development of an interior finish, door replacement, locker replacement and finishes. Worked with the school for development of renderings and construction documents. Complete Summer 2018. Construction Cost \$60,000.00

#### Purdue University Flatbreads Restaurant Renovations

Project Manager for development of Construction Documents. Reconfigure the POS counter, work with consultants for the development of new seating area with power and WIFI. Complete Summer 2018. Construction Cost \$160,000.00

#### Purdue University Center For Aging Infrastructure

Project Manager for the development of a new 2,560SF pole structure building. Developed construction documents for public bid. Complete 2018. Construction Cost - \$156,560.00

#### Purdue University CoRec Locker Room and MAC Gym Renovations

Project Manager for development of public bid Construction Documents. Worked with outside MEP consultants. Renovation to 9,950SF of existing Gym and locker room. Currently under construction. Construction Cost \$430,000.00

#### Purdue University Krach Leadership Center Office Renovations

Project Manager for development of Construction Documents. Worked with local Police for the development of cash drop, safe installation, and panic hardware for office renovations. Construction Complete spring 2019.

#### Purdue University Zucrow Labs Storage Renovations

Project Manager for development of Construction Documents for public bid. Renovations of existing metal structure building with new entry and HVAC system. Worked with outside consultants for MEP design. Construction Cost - \$160,000.00

### Civic -

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#### US National Guard – Logansport Roof Replacement

Project Manager for the development of Public construction documents for a complete roof replacement and installation of a 30 year EPDM roof system. Complete 2018. Construction Cost \$265,000.00

#### US National Guard – Peru Roof Replacement

Project Manager for the development of Public construction documents for a complete roof replacement and installation of a 30 year EPDM roof system. Complete 2018. Construction Cost \$245,000.00

#### Lafayette Parks Department – Memorial Island – Phase I

Worked with Firm owner on design of site renovations for the consolidation of City’s War Memorials located in Columbian Park. Design on new exterior sound system and ADA ramp. Complete 2014. Developed drawings and book spec, and performed CA observation reports, RFI’s and submittal questions. Phase II Currently in SD Development with documents due at the end of 2019.

#### Pulaski County Court Courthouse

Developed a full set of as-built drawings of a historic courthouse, built 1909, with no existing drawings. Field measurements of existing conditions, and site investigation. Completed 2015.

### Tippecanoe County Court Courthouse

Developed a full set of as-built drawings of a historic courthouse, with no existing drawings. 3D field scan of all interior spaces for accurate as-built drawings. Developed SD drawings for public comment from County Commissioners hearing. Developing renovations to (6) court spaces with upgrades for technology, prisoner security and ADA access for the public. CD drawings due November 2019.

### City of Lafayette - Long Center for the Performing Arts Phase I

Worked under Firm owner on design and coordination of modern upgrades to Registered Historic Landmark Theater. New mechanical system, sprinkler system, electrical and telecommunications upgrades, lighting. Complete 2017. Developed drawings and book spec for public bid. Assisted in bidding questions and public meetings. Performed CA observation, OAC meetings, RFI's, submittals, reviewed pay apps, and close-out documentation Construction Cost - \$736,000.00

### City of Lafayette - Long Center for the Performing Arts – Phase II

Worked under Firm owner on design and coordination of a new roof, edging and penthouse access. Complete 2017. Developed drawings and book spec for public bid. Assisted in bidding questions and public meetings. Performed CA observation, OAC meetings, RFI's, submittals, reviewed pay apps, and close-out documentation. Construction Cost – \$271,345.00

### Lafayette Parks Department – Katy's Cabin

Worked with the client under guidance of the Firm Owner for the design of a new 500sf building for the operation of a concession stand and house for a new snow maker and water pump. Complete 2016. Developed completed drawings and drawing specs for construction. Construction Cost \$112,500

### West Lafayette Public Library – Storage Room Renovation

Worked with 2 clients for the development of new storage room spaces for the WL Public Library. Delivered working drawings for construction and completion of Samara house storage room. Complete 2016

## Multi-Family -

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### Beta Theta Pi Fraternity – Addition and Renovations

Assisted the project architect with the development of the construction drawings. Worked on details and red-lines as required. Complete 2014.

### Sigma Alpha Epsilon Fraternity – Addition and Renovations

Worked with the project architect during the SD and DD phase of document development of renovations and additions to entire facility totaling 24,711 SF. Worked on Revit modeling of all floors of the project. Lead on site CA for Phase III construction with OAC meetings, field reports, review submittals/RFI's/ASI's, pay-apps, and closeout documentation. Project total cost \$2.9M, Phase III cost \$1.1M

## Commerical -

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### CustomPlus Pharmacy Lab

Worked with Project Architect on interior renovation of 1,400 SF existing yoga studio and locker room, to new pharmacy lab and long-term care pharmacy. Complete 2015. Developed drawings and sheet specs, assisted owner in filing state and local permits.

### AJ's Burgers and Beef

Worked with client under guidance of Firm Owner for the design and construction of a new tenant buildout of new 1,500 SF restaurant and kitchen. Complete 2015. Provided design and coordinated with kitchen design consultants, MEP engineering and County Board of Health.

### Industrial Plating

Worked with Firm Owner on the design of a 1,650 SF water treatment addition on an existing industrial manufacturing facility. Worked with the owner for owner provided equipment coordination. Complete 2015. Developed drawings and sheet specs, assisted owner in filing state and local permits. Performed CA observation reports and close-out documentation. Construction Cost – \$260,000.00

### Community Foundation

Worked under the direction of the Firm Owner from the starting client scope meeting to delivered project. Developed full set of drawings for tenant build out of Class-A office space to clients' requirements. Worked with CM to insure quality CA and construction buildout. Complete 2015. Construction cost \$450,000.

### Heman Lawson Hawks LLP

Worked under the direction of the Firm Owner for the schematic development of a building addition to a Class A office space.

#### Loeb Building Tenant Layout Renovations

Project Manager for the development of multiple projects. Currently under construction business development of (4) tenants spaces on first floor of the building. Currently bidding development of (4) condo spaces on Third and Fourth floors. Working with Code consultant for re-designation of occupancy for entire building. Currently under review by State for Occupancy Change. Multiple projects undergoing State review and Construction.

#### City Bus of Greater Lafayette – Office Renovations

Worked under the direction of the Project Manager to develop the as-builts Revit model. Building site investigation and measure up with 3D modeling.

#### Main Street Management

Developed floor plans of existing tenant space and apartment. Site investigation with measure up of existing space in building.

#### International Brotherhood of Electrical Workers #668 – Building Addition

Worked under the direction of the Firm Owner for the development 1,650sf building addition to store their overhead bucket truck, trailers, and equipment. Public bid documents accepted and currently under construction. Construction Cost, \$435,000.00

#### AIT Bioscience Labs Renovations

Worked under the direction of the Project Architect for the redevelopment of their existing office space and existing Mass Spec lab areas. Currently under consideration from the owner with expected construction in 2020.

#### TCHA Arganbright Restroom Renovations

Project Manager for the development of (2) restroom renovations, and (1) new ADA restroom. Currently under construction.

#### WW Contracting Storage Building

Project Manager for development for 2,065SF new storage building. Currently under construction.

#### Pete's Custom Printing Facility

Project Manager for the renovation of 8,135SF space. Coordinate with outside MEP for development of drawings. Project underway.

#### Hinshaw 59-61 Washington Street

Project Manager for coordination with MEP engineers for development of construction documents. Currently bidding for construction.

#### Twin City Dodge

Work under the Firm Owner for the development of Schematic Design renderings for new car dealerships.

#### Right Steps at Central Presbyterian

Project Manager for development of Construction Documents for public bid with Construction Manager. Renovation to 10,500 SF of class A office space to child daycare space and office space. Currently under bidding and future construction. Complete late 2019.

### Residential -

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#### Kincaid Residence

Developed multiple rendered options for new façade activation of existing house. Complete 2015

#### Chosnek Residence

Worked with the client to develop a 3D model for a new kitchen renovation utilizing existing casework. Developed construction ready drawings in plan and elevation for the client.

#### Sullivan Residence

Worked with contractor for the development of complete renovation of residence. Worked with the City for all required permits and Certificate of Occupancy. Currently under construction.

#### Kresorsky Residence

Developed a full as built Revit model of existing home. Site investigation with full existing building measure up.

#### Stone Residence – Porch Renovations

Worked with the client for the development of concept renders for the addition of a screened in porch area on an existing deck.